WatchNET Access Integrated Security Management Software
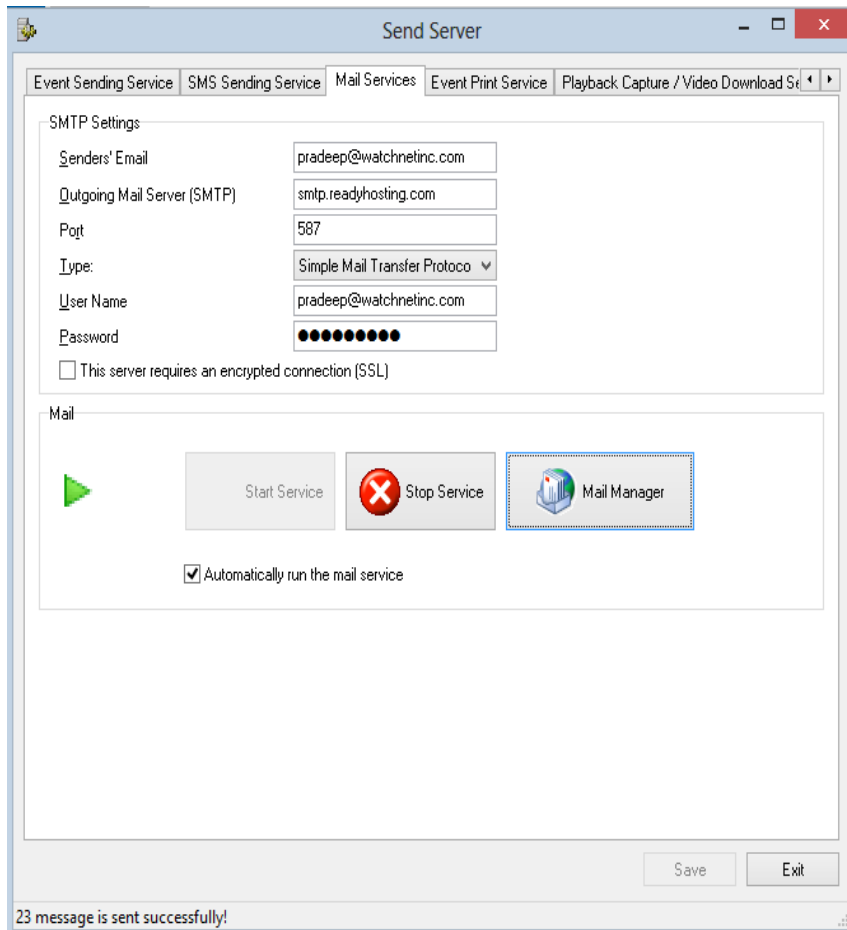
Configuring Emails and Text Notifications

Revision History

Revision	Date	Author	Description of Changes
1.0	07/30/2013	Pradeep Kumaran	Manual Created.

WatchNET Access software enables events to be sent by email to designated email addresses. In order to achieve this, the **Send Server** has to be configured. The *Send Server* can be found in the *Start/All Programs/WatchNET Access folder/Send Server*. The Send *Server* window is displayed.

All the relevant information pertaining to your email server needs to be filled in in this window. Once this is done click on the *Mail Manager* and then **Add**. This will display the window as shown below. Fill in the email address and a test message to verify the settings of your S*end Server*. When you click **Send** an email will be sent to the email address entered in the **To** field. This can also be verified when you click on **All** as shown in the window below. These settings ensure

that you have set up your server for sending emails in case of any events. This same procedure holds true for *Text Messages* or for sending events to a third party server.

351 Ferrier Street • Markham, ON • L3R 5Z2
PHONE: 416-410-6865 TOLL FREE: 1-866-331-3341 • FAX: 905-752-0186
www.watchnetaccess.com / info@watchnetinc.com

In the *WatchNET Access Software* click on **Event Alerts** and navigate to the window as shown above. You can add a **New Alert** and when a new row is created then double click or click on **Edit** on that row to add the event for which you want an email notification for. Fill in all the relevant information pertaining to your event.

As an example let's say we need an email notification each time when a door, say staff entrance is opened normally using a card or exit through a motion sensor. In the *Event Edit* window shown above, you can choose the relevant controller, in this case Demo Controller and select the Door Sensor let's say Sensor 2 which you can also rename it with the same name as the door which it's monitoring. **The site code should be 65535.** The email content can be either the **Default** set of event list that is being sent out from the system or you could choose the relevant events you need on the email from the **Build** button on the screen.

Once all information is filled in click on **Ok** and you can revert back to the software. You can test this by entering the programmed door either using your card or exiting using a REX Button or Motion Sensor. The status of all emails will be displayed when you click on the **Mail Manager** on the **Send Server**. These could be exported or saved as an excel spreadsheet or sent by email for verification purposes.